



**BOARD OF DIRECTORS MEETING**

**September 14, 2018**

**Umoja Office**

*7801 Folsom Blvd, Suite 102, Sacramento, CA 95826*

11:00 am – 12:00 pm Meeting  
12:00 pm – 12:30 pm Lunch  
12:30 pm - 6:00 pm Meeting Continues

**Dinner – 7:00 pm**

*Cafeteria L, 1116 15th St, Sacramento, CA 95814*

**BOARD RETREAT**

**September 15, 2018**

**Residence Inn Hotel**

1121 15th St, Sacramento, CA 95814

8:00 am – 8:30 am – Breakfast (served by hotel)  
8:30 am – 12:00 pm Meeting  
12:00 pm – 12:30 pm Lunch  
12:30 pm - 3:00 pm Meeting Continues

[Link to Materials](#)

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- I. **Welcome and Ritual**, 30 mins., Aldredge/Marshall
  - II. **Consent Items**
    - A. June Meeting Minutes, Mays
    - B. July Special Meeting Minutes, Mays
    - C. Consent Agenda Practice, Adams
    - D. Council of Elders, Marshall
  - III. **Action**
    - A. RP Group Research Phase One Research, 15 mins., Purnell (*Time certain 1:00 – 1:30 pm*)  
The Board of Directors will receive Phase I research report from the Research and Planning Group.
    - B. 2018 – 19 Workplan and Budget, 45 mins., Adams  
The Board of Directors will consider for approval the 2018 – 19 Grant Workplan and Budget.

- C. Executive Director Search, 90 mins., Aldredge (*Time Certain*)
  - i. Diversity Recruiters (*Zoom Interview 2:00 pm – 2:30 pm*)
  - ii. Reaction Search International (*Zoom Interview 2:45 pm – 3:15 pm*)
  - iii. Job Description and Compensation Package

The Board of Directors will interview possible firms to conduct an executive director search. Following the interviews, the board will discuss the executive director job description and compensation package

- D. Umoja MOU, 15 mins., Adams  
The Board of Directors will consider for approval revisions to the Umoja MOU.

- E. HBCU Initiative MOU, 20 mins., Aldredge  
The Board of Directors will consider for approval entering into an MOU with the California Community College Chancellor's Office Transfer Guarantee to Historically Black Colleges and Universities.

- F. HBCU Conference Fee, 10 mins., Aldredge  
The Board of Directors will discuss the registration fee to charge for the Chancellor's Office Transfer Guarantee to Historically Black Colleges and Universities to participate in the Umoja XIV Conference college fair.

- G. Board Recruitment, 10 mins., Marshall  
The Board of Directors will consider for approval materials for recruiting board members.

- H. Program Planning Committee, 10 mins., Adams  
The Board of the Directors will consider for approval the charge for the Program Planning Committee.

#### **IV. Discussion**

- A. MOU with Howard University, 10 mins., Aldredge  
The Board of Directors will consider for approval entering into an MOU with Howard University.
- B. Umoja Affiliated College Expansion, 20 mins., Aldredge/Adams  
The Board of Directors will discuss a request by the Chancellor's Office to expand Umoja to all 114 California community colleges.

- C. Conference Update, 10 mins., Adams  
The Board of Directors will receive an update on the planning for the Umoja XIV Conference.
- D. Advisory Council Recruitment, 10 mins., Adams  
The Board of Directors will discuss recruitment for the Advisory Council.
- E. Draft Communication Plan, 10 mins., Adams  
The Board of Directors will discuss the draft Umoja Communications Plan.

**V. Information (30 minutes)**

- A. President's Report, Aldredge
- B. Transition Manager Report, Adams
- C. Organizational Charts – Operational and Optimal, Adams
- D. Strategic Plan and Organizational Audit, Adams
- E. Health and Wellness Grant Report, Pinks/Simmons

**Upcoming Events**

Education Summit, November 7 – 8, 2018, Mission Inn Riverside, CA  
Umoja XIV Conference, November 9 – 10, 2018, Riverside Convention Center, Riverside, CA  
Winter Retreat, January 3 – 5, 2019, San Diego, CA  
Board of Directors Annual Retreat, January 5 – 6, 2019, San Diego, CA

**Materials for the September 15, 2018, Board Retreat**

1. [Board of Governors Vision for Success](#)
2. [Existing Strategic Plan](#)