

Purpose. This structured form gives the ISFP selection committee consistent evidence about the applicant's Umoja participation, leadership potential, and educational circumstances. Please answer from your direct knowledge or information the student has shared with you. **Do not assign fellowship points.** UCEF applies the official evaluation rubric.

How to complete this form

1. **Student:** complete Section 1, then give this form to your primary recommender.
2. **Primary recommender:** complete Sections 2 through 8. The primary recommender must be an Umoja Coordinator, Umoja Counselor, Umoja Faculty member, or Umoja Staff/Team Member with direct knowledge of the student.
3. **Campus Umoja Coordinator:** complete Section 9. Coordinator verification is required for every applicant. If the coordinator is also the primary recommender, that person completes both.
4. **Return the completed form to the student,** who uploads it with the 2027 ISFP application.

1. Student Information

Student full name

Student college (eligible Umoja campus)

2. Primary Recommender Information

Recommender full name

Title / position

College

Email address

Role within Umoja (select one)

- ☐ Coordinator
 ☐ Counselor
 ☐ Faculty
 ☐ Staff / Team Member

How long have you known or worked with this student? (select one)

- ☐ Less than 1 semester
 ☐ 1 semester
 ☐ 2-3 semesters
 ☐ 4+ semesters

3. Umoja Participation Verification

Please respond to each item to the best of your knowledge. These items correspond directly to the fellowship's Umoja involvement criteria.

A. Has the student completed or participated in an Umoja-designated course?

☐ Yes ☐ No ☐ Unsure

If yes, list the course(s) or briefly describe the participation.

B. Has the student participated in Umoja activities or events?

☐ Yes ☐ No ☐ Unsure

If yes, identify one or more examples (campus events, SLS, Annual Umoja Conference, regional events, etc.).

C. Does the student meet regularly with an Umoja counselor, coordinator, faculty member, or program staff member?

☐ Yes ☐ No ☐ Unsure

If yes, briefly describe the student's engagement.

4. Leadership Potential

Describe the student's leadership qualities and potential for future academic, campus, community, or professional leadership. Please provide at least one specific example when possible. Consider formal or informal leadership, campus/community involvement, peer support, initiative, responsibility, reliability, or advocacy.

5. Hardships, Responsibilities, and Educational Context

If known, describe circumstances that provide relevant context for the student's educational journey. Examples may include employment, childcare/dependent care, financial hardship, housing/food/transportation challenges, significant family responsibilities, bereavement, or other major life circumstances affecting education. Include only information you know directly or that the student has shared with you.

☐ I do not have enough information to comment on this area.

6. Support for Successful Study Abroad or Global Learning

This question is for support planning and is not a separate fellowship scoring category. Based on your experience with this student, identify any supports that could help them successfully complete administrative, academic, or travel requirements associated with study abroad or global learning.

☐ No additional support needs are known to me.

If support may be helpful, describe it (for example: deadlines, passport/travel documents, cross-enrollment, financial planning, communication, transportation, or technology access).

7. Overall Recommendation

Based on your experience with this student, how do you recommend the applicant for ISFP consideration?

- ☐ Strongly Recommend
 ☐ Recommend
 ☐ Recommend with Reservations
 ☐ Insufficient Information

Optional additional comments

8. Primary Recommender Certification

- ☐ I certify that the information provided in this recommendation reflects my knowledge and experience with the applicant to the best of my ability.

Recommender printed full name

Recommender signature

Date (MM/DD/YYYY)

9. Umoja Coordinator Verification: Required for Every Applicant

Coordinator sign-off is required even when another Umoja team member completes the recommendation. If the primary recommender is also the campus Umoja Coordinator, that person should complete this section as the coordinator.

Campus Umoja Coordinator printed full name

Coordinator email address

- ☐ I verify that the applicant is a current Umoja student at this institution.
☐ I have reviewed the Umoja participation information in Section 3 and confirm it is accurate to the best of my knowledge.
☐ I verify that the primary recommender is an authorized Umoja coordinator, counselor, faculty member, or staff/team member (or I am the primary recommender).

Coordinator signature

Date (MM/DD/YYYY)

Submission: Return the completed form to the student so it can be uploaded with the 2027 ISFP application. UCEF may contact the recommender or campus Umoja Coordinator to verify application information. This form provides evidence for selection; the recommender and coordinator do not assign the fellowship score.